KU VIRTUAL LIBRARY

https://vb.ku.lt/

Sign In and Basic Search



3. Type one or more search words and click on **Search** (a magnifying glass icon).

Documents requests



- 1. *Tweak your results* the facets on the left side of the page allow you to filter your results by availability or resource type, etc.
- 2. To order a document, click on the Library branch link where the selected document is stored and where you would like to borrow it.
- 3. Choose item and click on *Request* (note the loan period for which the document is issued) and confirm Hold Request by clicking on *Send Request*.

Note: pick up the ordered document within **1 working day**, your order will be canceled if you do not arrive.

Citation of the documents



User Space and Renewing Loans

@ Sa	ve 3	Pavardynas, Vardas		
<>	My Library Card 2	FINE + FEES BLOCKS + MESSAGE	S PERSONAL DETAILS	
-	Loans Crenew All Mokslinių tyrimų metodologija ir Kardelis, Kęstutis, Due: 2020-05-15, 17:00 Return to: Health & Humanit. Sc. Libr. H	Requests	Fine + fees	Blocks + messages
	 ² Kokybiniai tyrimai : Żydźićnaité, Vilma, Overdue:2020-04-14, 09:00 Return to: Health & Humanit, Sc. Libr, H 	There are no requests	There are no fines	There are no blocks or messages
OVEF	RVIEW LOANS O REQUESTS	FINE + FEES BLOCKS + M	ESSAGES PERSONAL DETAILS	



- User Profile is accessible by clicking on Sign-In in the upper right corner and choosing Library Card in the expanded menu.
- 2. Logged in users in *Library Card* will find:
 - **Overview** newest active loans, fines, fees, requests, messages received from Library staff.
 - Loans active and historical loans.
 - Requests on hold requests.
 - *Fine* + *fees* penalties and fees for non-returns.
 - **Blocks + messages** the messages left for you in the Library system.
 - **Personal details** user data validity, option to change default interface language.
- 3. In Loans list user can:
 - Click *Loans* to show detailed information for the all loans.
 - Click *Renew* to renew the selected loan. The items that cannot be renewed on the *Loans* tab will be marked as *Not Renewable*. The reader is allowed to extend the book return deadline only once. For an additional extension, contact the <u>Library</u> <u>department</u> that issued the documents.

Note: Loans with near due time and overdue loans are marked with additional icons and text.